



**Request for Qualifications (RFQ)
Nashville International Airport • Ticketing Lobby Artwork**

The Metropolitan Nashville Airport Authority (MNA) and Arts at the Airport invite individual artists or teams of artists to submit their qualifications to design, fabricate and install a significant public artwork to be integrated into the Nashville International Airport (BNA) Ticketing Lobby. Artists must comply with the submittal requirements described in this Request for Qualifications to be considered.

Submission Deadline Materials must arrive at the address designated on page 4 by:
February 1, 2008 by 4:30 p.m. Central Standard Time.

Description of Site The Ticketing Lobby is the gateway from passenger arrival areas to ticketing and the new centralized security checkpoint. It is one of the most heavily trafficked areas in the airport. Most of Nashville International's 10 million annual passengers traverse this area before heading to their plane. In addition, it is the entrance for many meeters and greeters of passengers disembarking planes.

This area is the first that is seen by travelers and visitors when arriving at the airport. The 40' ceilings create a grand landscape for an integrated work of art that should impress passengers, provide a sense of our city's growing cosmopolitan feel and retain a feeling of warmth and welcome. It should be a dynamic, dramatic and engaging piece of work that reminds visitors where they are, while also creating a sense of wonder, imagination and creativity.

The artwork will be placed between the large flight monitors located at the north and south ends of the main Ticketing Level wall. This area is approximately 86' wide and 18' tall.

The range of space provides design flexibility and encourages the use of any media appropriate for the site. Lighting specifications must be included in the design proposal.

See page 5 and 6 of this RFQ for photos and diagrams of the Ticketing Lobby art space.

Project Budget	<p>The project budget is \$250,000.</p> <p>Up to \$250,000 is allocated for this project. This figure includes artists' fees, overhead and operating costs, fabrication costs, project-related travel, installation and site preparation, insurance, plus other artist-related costs.</p> <p>Finalists will receive a commission of \$2,500 plus pre-approved travel expenses to visit the project site, develop final proposals and present them to the selection committee in Nashville. Further information will be provided to the finalists including detailed site and installation information, a draft artists' contract and insurance requirements.</p> <p>The MNAA/Arts at the Airport will not be liable in any way for any costs incurred by any artist in the preparation of its proposal in response to the RFQ, nor for the presentation of its submission and/or participation in any discussions.</p>
Timeline	<p>February 1, 2008 no later than 4:30 p.m. Central Standard Time: Deadline for Qualifications Submitted</p> <p>A selection panel will review the qualifications, letter of interest, and artists' past work with the goal of selecting three to five finalists. Specific proposals are not requested and will not be reviewed at this time.</p> <p>February 29, 2008: Site visit for finalists.</p> <p>May 1, 2008 no later than 4:30 p.m. Central Standard Time: Proposal Submittal Deadline</p> <p>May 8, 2008: Finalists presentation to selection committee.</p> <p>May 16, 2008: Final selection and award of contract.</p> <p>January 2009: Installation of artwork.</p>
Eligibility	<p>This project is open to established visual artists living in the United States with a minimum of two years professional experience.</p> <p>Current Metropolitan Nashville Airport Authority employees, commissioners, Arts at the Airport Board members and their immediate family members are not eligible.</p>

Application Requirements

Required Application Materials

- Letter of Interest
- Current Resumé
- Images of Past Work (15)
- Annotated Image List
- References

Submissions must be received as a complete application **no later than 4:30 p.m. on February 1, 2008.**

Please submit the following printed materials in one (1) original, plus ten (10) copies, collated in the order indicated below. In addition, submit PDF files on a CD of the letter of interest, resumé, annotated image list and references. This can be on the same CD the images are on.

1. Letter of Interest

Not to exceed two typed pages. Letter should include:

- a. Name, address, telephone number and e-mail of the artist.
- b. Statement of interest. Should demonstrate a clear understanding of the project scope.
- c. Describe your experience collaborating with architects and other design professionals.
- d. Please state your schedule and availability to accomplish this project.

2. Current Resumé

If submitting as team of artists, a resumé and e-mail address for each team member should be submitted.

3. Digital Images of Past Work (1 CD only)

Up to fifteen (15) images per RFQ submission by artist of relevant past work highlighting at least five different projects. Fifteen images is the maximum per RFQ submission. Please only submit images of projects that have been realized (no models, no proposals or computer generated images).

- a. Images must be JPEG files, formatted for Windows, with maximum 150 pixels per inch.
- b. Label the CD with lead artist's name.
- c. Image files should be labeled to correspond with the Annotated Image List.

4. Annotated Image List

Provide a typed one-page list that corresponds to the file annotations. Where applicable, include the commissioning agency, budget, completion date and project manager/client. With images that require clarification, provide a brief (no more than two or three sentences) description for each.

5. References

Please provide the names, addresses, current telephone numbers and e-mail addresses for three (3) professionals to reference your past work and qualifications. Artists' teams should provide separate references for each member.

Guidelines for Submitting Application

1. All information to be provided on 8.5" x 11" white paper, 3-hole punched on left side.
2. **DO NOT** place application materials in a notebook, binder or staple any pages.
3. **DO NOT** send any materials that are not specifically requested as part of this application, i.e. photographs, drawings, models, originals, videos, catalogues, etc.
4. Ensure your name appears on all submitted materials. Faxed or e-mailed materials will not be accepted.
5. Collate all ten sets plus one original set and separate each with either a colored piece of paper or a divider.
6. The RFQ submission must be presented in a sealed envelope addressed to:

**MNAA/Arts at the Airport
Attn: RFQ/Ticketing Lobby
One Terminal Drive, Suite 501
Nashville, TN 37214**

- The contents of all submissions in response to the RFQ will become the property of Arts at the Airport/MNAA and will not be returned.
- The Selection Panel reserves the right to reject incomplete applications or responses.

Evaluation Criteria

Selection of the finalists will be made by a panel made up of arts professionals, community members and MNAA staff and will be based on the following criteria:

- Professional qualifications and experience
- Experience with projects of this scale, setting and complexity
- Quality, creativity and strength of work submitted
- Appropriateness of previous work to scope of this project
- Experience working with design professionals, engineers and as a member of team

Inquiries

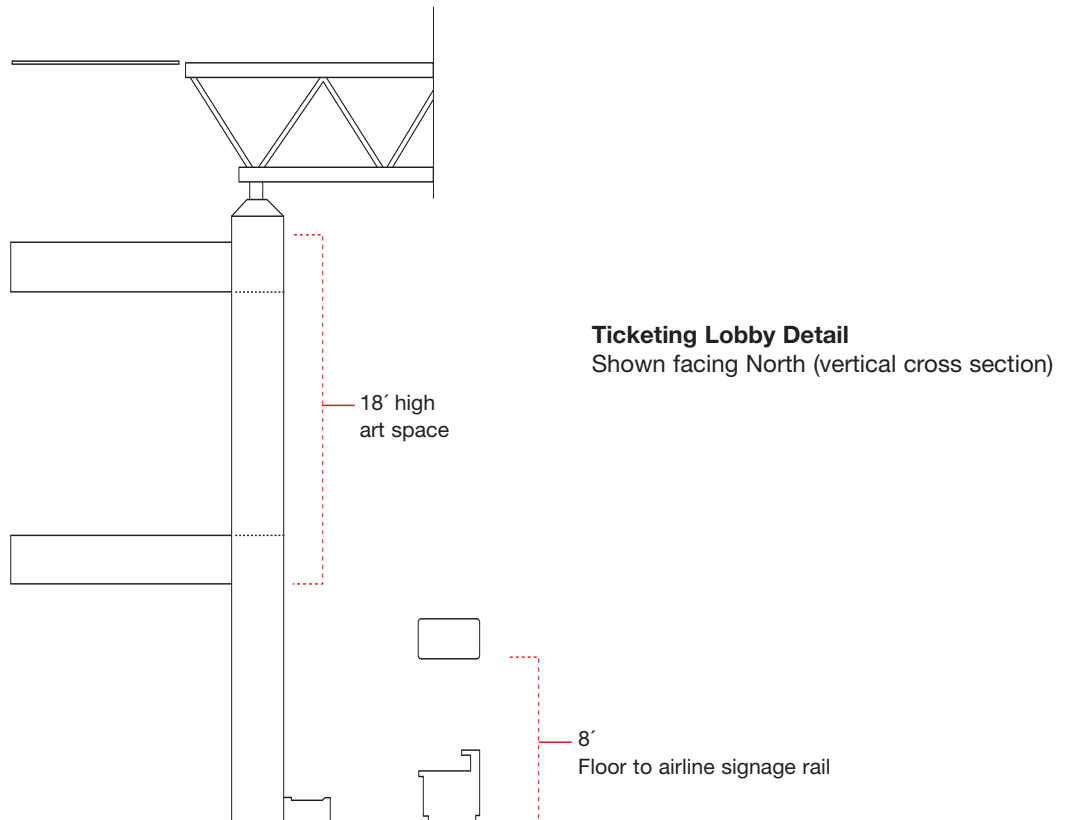
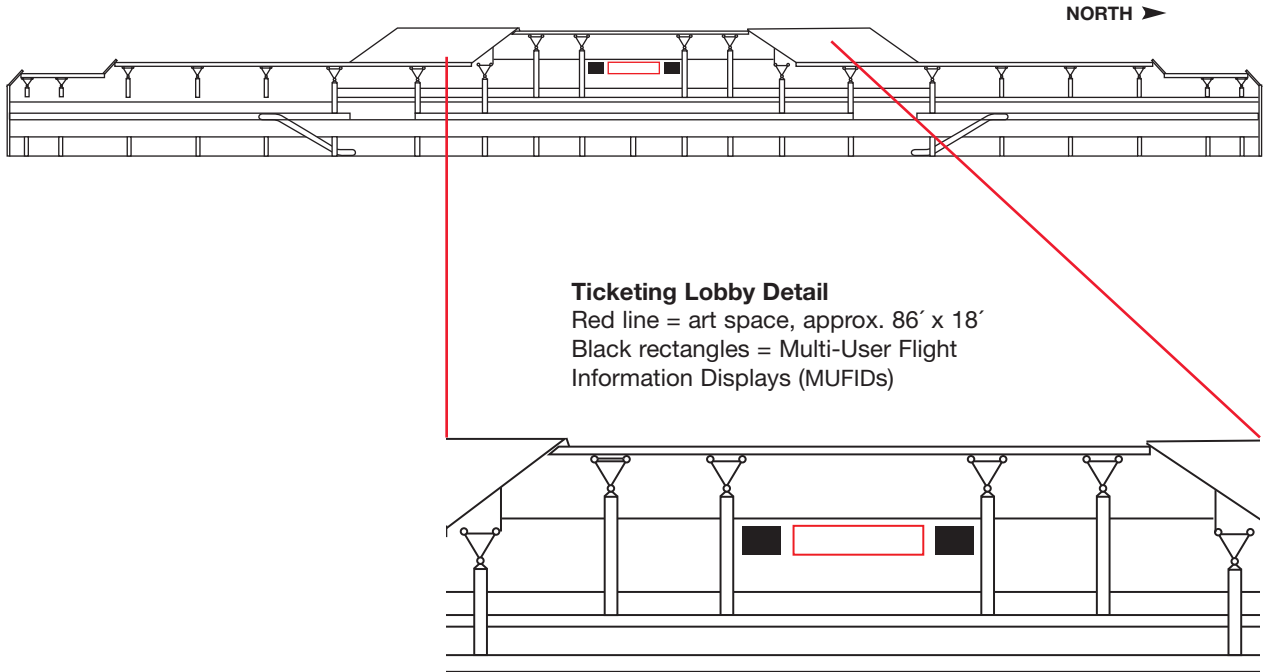
Direct all questions related to this RFQ/Ticketing Lobby to the Arts at the Airport staff via **e-mail only: arts@nashintl.com**.

More information about Arts at the Airport and Nashville International Airport is available at www.flynashville.com.

Nashville International Airport • Ticketing Lobby
Architectural Elevations

Request for Qualifications Ticketing Lobby Artwork

Nashville International Airport
Front elevation showing three floors, roof cut away to show Ticketing Lobby and art space



Nashville International Airport • Ticketing Lobby
Site Photos

Art space, looking North



Art space, looking South



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