Rules and Regulations

for the use of airports and facilities

NASHVILLE INTERNATIONAL AIRPORT

JOHN C. TUNE AIRPORT

Metropolitan Nashville Airport Authority

Revised April 1999
METROPOLITAN NASHVILLE AIRPORT AUTHORITY

One Terminal Drive, Suite 501

Nashville, Tennessee 37214

Rules and Regulations

of

Airports

FOREWORD

These rules and regulations as set forth herein are authorized by Tennessee Code Annotated 42-3-113, Metropolitan Council Resolution Number 70-782, and applicable provisions of the Airport Authority's Procedures Manual. These rules have been adopted in the interest of safety and efficient operation of all airports under the jurisdiction of the Airport Authority and are designed to protect the rights and safety of the airport tenants and users.
INDEX

ITEM:

STATISTICS OF AIRPORTS

Nashville International Airport

John C. Tune Airport

ARTICLE I - GENERAL

4A-1-1  Definitions
4A-1-2  Scope
4A-1-3  Adoption and Amendment
4A-1-4  Liability
4A-1-5  Commercial Activity
4A-1-6  Soliciting
4A-1-7  Advertising
4A-1-8  Picketing
4A-1-9  Loitering
4A-1-10 Disorderly Conduct
4A-1-11 Sanitary Actions
4A-1-12 Animals
4A-1-13 Use of Roads and Walks
4A-1-14 Hunting and Firearms
4A-1-15 Photographs
4A-1-16 Lost Articles
4A-1-17 Preservation of Property
4A-1-18 Storage of Property and Equipment
4A-1-19 Abandonment of Property
4A-1-20 Airport Facility Damage
4A-1-21 Construction by Airport Tenants
4A-1-22 Signing by Airport Tenants
4A-1-23 Schedule of Charges
4A-1-24 Restricted Areas
4A-1-25 Accident Reports
4A-1-26 Emergency Conditions
4A-1-27 Enforcement
ARTICLE II - AERONAUTICAL

4A-1-28 Aircraft Regulations
4A-1-29 Closing and Use of Airport
4A-1-30 Taxiing of Aircraft
4A-1-31 Repair of Aircraft
4A-1-32 Engine Run-Up
4A-1-33 Disabled Aircraft
4A-1-34 Parking of Aircraft
4A-1-35 Helicopter Operations Rules

ARTICLE III - VEHICLE OPERATIONS

4A-1-36 Licensing and Registration
4A-1-37 Rules and Regulations

ARTICLE IV - GENERAL SAFETY

4A-1-38 Observance and Adherence of Safety Procedures
4A-1-39 Fueling Operations
4A-1-40 Spillage
4A-1-41 General Housekeeping
# Statistics of Airports

## Nashville International Airport

<table>
<thead>
<tr>
<th>Location</th>
<th>6 miles S. E. Nashville</th>
</tr>
</thead>
<tbody>
<tr>
<td>Latitude</td>
<td>36°07'35.77&quot;</td>
</tr>
<tr>
<td>Longitude</td>
<td>86°40'55.42&quot;</td>
</tr>
<tr>
<td>Elevation</td>
<td>599' MSL</td>
</tr>
<tr>
<td>Runways</td>
<td>2L-20R - 7,702' x 150'</td>
</tr>
<tr>
<td></td>
<td>2R-20L - 8,000' x 150'</td>
</tr>
<tr>
<td></td>
<td>2C-20C - 8,000' x 150'</td>
</tr>
<tr>
<td></td>
<td>13-31 - 11,029' x 150'</td>
</tr>
</tbody>
</table>

31 Threshold displaced 741'  
13 Threshold displaced 800'

## John C. Tune Airport

<table>
<thead>
<tr>
<th>Location</th>
<th>9 miles N. W. Nashville</th>
</tr>
</thead>
<tbody>
<tr>
<td>Latitude</td>
<td>36°10'54.08&quot;</td>
</tr>
<tr>
<td>Longitude</td>
<td>86°53'12.95&quot;</td>
</tr>
<tr>
<td>Elevation</td>
<td>494' MSL</td>
</tr>
<tr>
<td>Runways</td>
<td>1-19 - 5,500' x 100'</td>
</tr>
</tbody>
</table>

19 Threshold displaced 500'
Metropolitan Nashville Airport Authority

Rules and Regulations

The following rules and regulations will govern all conduct and activities, aeronautical or other, on the airports owned by the Airport Authority. The President will issue and regularly update rules, regulations, and procedures relating to the operation, use, and control of airports and facilities related thereto, owned and/or operated by the Airport Authority. All rules and regulations issued shall be filed with the appropriate offices of the creating municipality. The Airport Authority, through its operating organization, shall keep a permanent record of such rules and regulations for public inspection.

ARTICLE I - GENERAL

4A-1-1 Definitions

The following words, terms, or phrases where used herein shall have the meanings respectively ascribed as follows:

A. Aircraft

    Shall mean any contrivance now known or hereafter designed, invented, or used for navigation of flight in the air, except a parachute or other contrivance used primarily as safety equipment.

B. Aircraft Movement Area

    Shall mean the runways, taxiways, and other areas of the airport which are utilized for taxiing, takeoff, and landing of aircraft, exclusive of loading ramps and parking areas.

C. Air Operations Area

    Shall mean any areas of the airport used or intended to be used for landing, takeoff, or surface maneuvering of aircraft as defined and established in Part 107 "Airport Security" of the Federal Aviation Regulations (14 CFR Part 107), effective March 18, 1972.
D. Airline Passenger

Shall mean any person who enters airport property with the intention of boarding an
air carrier, supplemental air carrier, or commuter within a reasonable time for
another destination. Within the purview of these rules and regulations, such persons
cease to become an airline passenger when they reach their airport destination,
claims their baggage, and intends to depart the terminal area.

E. Airport Authority

Shall mean the Metropolitan Nashville Airport Authority created pursuant to the
Metropolitan Airport Authority Act, Acts 1969, Ch. 174, codified in T.C.A. 42-4-
101 et. seq., and Resolution Number 70-782 of the Council of the Metropolitan
Government of Nashville and Davidson County, Tennessee.

F. Airport Employee

Shall mean the authorized personnel of all organizations, activities, and
governmental agencies located on or connected with the operation, maintenance,
and servicing of the airports.

G. Airport

Shall mean and include any one or more airports or heliports and related facilities
including, but not limited to, land and interests in land, facilities for storage of air
and space craft, navigation and landing aids, taxiways, pads, aprons, control towers,
passerenger and cargo terminal buildings, hangars, administration and office
buildings, garages, parking lots and such other structures, facilities and
improvements necessary or convenient to the development and maintenance of
airports and heliports, and for the promotion and accommodation of air and space
travel, commerce, and navigation.

H. Airport Property

Shall mean property presently owned or hereafter acquired by the Authority
including all property that any Metropolitan Government, City, County or Town,
pursuant to a Resolution of its governing body, shall have sold, leased, dedicated,
donated, or otherwise conveyed to the Airport Authority in order to make such
airport properties an operational part of its system and/or any property acquired in
the future by the Airport Authority.
I. Baggage

Shall mean such articles, effects, and other personal property checked for transport or carried by an airline passenger as are necessary or appropriate for wear, use, comfort, or convenience in connection with a passenger's trip. It includes both checked and unclaimed baggage.

J. Board

Shall mean the Board of Commissioners of the Airport Authority appointed by the Mayor and approved by the Council of the Metropolitan Government of Nashville and Davidson County, Tennessee.

K. Commercial Operations

Shall mean all operations of aircraft for commercial purposes or any type operation or activity being conducted on the airport.

L. President

Shall mean the President and chief executive and administrative officer of the Airport Authority (directly or through a designated representative).

M. Fixed Base Operator

Shall mean any other person, organization, or sublessee engaged in business of an aviation nature conducting transient aircraft services and being authorized to conduct such business by virtue of a contract with the Airport Authority in compliance with specified minimum standards.

N. Motor Vehicle

Shall mean any self-propelled wheeled, tracked vehicle, or trailer hitched on to a motor vehicle for the conveyance of people or goods on airport property or for the service and maintenance of equipment or property.

O. Person

Shall mean any individual, firm, corporation, partnership, company, association, joint stock association or political body and includes any trustee, receiver, assignee, or other representative thereof.
P. Public Area

Shall mean those areas including the terminal lobby sections, restrooms, and areas used for public thoroughfares, gathering, waiting, and viewing; streets and roads, sidewalks, and all others, except those areas under lease to airport tenants. All other areas are to be considered operational or restricted areas and access is permitted only upon expressed consent of the President.

Q. Restricted Areas

Shall mean areas which are closed to the general public. These areas are defined as areas which are used to perform the daily activities and operations of the airports. These areas include, but are not limited to, airport operation areas, tenant leased operational areas, perimeter roads, Airport Authority Administrative Offices, and locations having access to air operational areas. These areas are restricted to use by authorized agencies and personnel while engaged in their respective airport duties.

R. Sterile Concourse

Shall mean the concourse areas of the terminal that an airline passenger must enter into or exit in order to enplane or deplane an aircraft subject to Federal Aviation Regulations Part 121.538 and 121.7.

S. State

Shall mean the State of Tennessee.

T. Visitor

Shall mean any person who is not an airport tenant, airport employee, or airline passenger.

4A-1-2 Scope

A. All users of, and persons on, the airport shall be governed by these rules and regulations and the directions of the President.

B. These regulations are not intended to amend, modify, or supersede federal, state, or local laws.

C. If any portion of these regulations shall be invalid or unenforceable, all other portions shall remain in effect and be construed to achieve the purposes hereof.
4A-1-3 Adoption and Amendment

Rules and regulations and amendments thereto will be issued as needed by the President of the Airport Authority. Proposed rules, regulations, and amendments thereto shall be issued by posting a copy on the public notice bulletin board in the Airport Authority's Administrative Offices and by sending a copy to each airport(s) tenant primarily affected. Upon such posting and notification, any person, within fifteen (15) days, may submit written comments and proposed changes to the president. Thirty (30) days from issuing a proposed rulemaking, the President will hold a hearing; at which time persons may appear whether in opposition to or in favor of the rulemaking. The date of such hearing shall be established in the notice of proposed rulemaking. Following that hearing, the President will either issue a revised rule or amendment if deemed appropriate or issue notification that the original rulemaking has been incorporated in the official rules and regulations promulgated by the Airport Authority.

4A-1-4 Liability

A. The Airport Authority, its officers and employees, by publication of said rules and regulations, assumes no responsibility for loss, injury, or damage to persons or property by reason of fire, vandalism, wind, flood, earthquake, collision, strikes, or Acts of God or of public enemy; nor does it assume liability for injury to persons while on airport(s) or while using the facilities of same or for property damage.

B. All persons shall conduct activities and render services upon the airport property in a safe, responsible, and efficient manner and shall be solely liable for having properly trained and instructed their agents and/or employees for such purposes.

4A-1-5 Commercial Activity

A. No person shall utilize any portion of the airport property, or any structure thereon, for any commercial activities except under terms of a lease, contract, or permit executed with the Airport Authority.

B. No person or corporation operating any facility on the airport shall discriminate or permit discrimination against any person or group of persons in any manner prohibited by Part 15 of the Federal Aviation Regulation or any other applicable federal, state, or local regulation or law.
C. Owners, by the terms and conditions of a lease, permit, or other instrument issued by the Airport Authority, operating facilities on the airport, shall operate in such a way as to fully protect the airport and its environs from any environmental pollution. They shall operate in accordance with the United States Environmental Protection Agency (USEPA), Tennessee Department of Health and Environment, and the Metropolitan Government of Nashville and Davidson County's statutes, rules, and regulations. The list of environmental concerns shall include, but not be limited to, the following:

1. Asbestos
2. Emissions to the atmosphere
3. Hazardous material exposures - worker training
4. Hazardous materials transporting
5. Hazardous waste generation, storage, treatment and disposal
6. Occupational health and environmental controls
7. Release notification and emergency response
8. Release/storage of oil and other petroleum products
9. Notification of releases to the environment
10. Storm water discharges
11. Wastewater discharges to a municipal sanitary sewer
12. Wastewater discharges to surface waters
13. Underground storage tanks
14. Use and release of Polychlorinated Biphenyls (PCB)
15. Waste disposal sites

Should the Airport Authority be required by any department of the Federal, State, or Metropolitan Government to take any action in order to be eligible for any Federal funds and this action relates to the property leased hereunder, then these persons and/or corporations will, at their own expense, take such action necessary to comply.
D. Owners, by the terms and conditions of lease, permit, or other instrument with the Airport Authority operating facilities on the airport, may be required to obtain United States Environmental Protection Agency (USEPA) storm water discharge permit for the National Pollution Discharge Elimination System (NPDES) or show financial responsibility for fuel storage facilities.

4A-1-6 Soliciting

The soliciting of business, fares, alms, or funds for any purpose on airport property is prohibited without a permit approved by the President in accordance with the Airport Authority's speech-related activities policy/procedure, which is incorporated herein by reference in its entirety. A copy of such policy/procedure may be secured from the Vice President of Operations.

4A-1-7 Advertising

No person or organization shall pass, distribute, or display signs, advertisements, circulars, printed or written matter on airport property or any structure thereon without a permit approved by the President in accordance with Airport Authority regulations or in accordance with the provisions of a lease executed with the Airport Authority. A copy of such regulations may be secured from the Airport Authority's Vice President of Operations. See speech-related activities policy 4A-1-6.

4A-1-8 Picketing

No person shall walk in a picket line as a picket or take part in any labor or other public demonstration on any part of the airport property except in those places which may specifically be assigned for use of such picket lines or other public demonstrations by a permit approved by the President in accordance with Airport Authority policy/procedure. A copy of such policy/procedure may be secured from the Airport Authority's Vice President of Operations. See speech-related activities policy 4A-1-6.

4A-1-9 Loitering

No person may loiter or loaf on any part of the airport property. If a loitering or loafing person is told by an airport police officer to move on or leave airport property, that person shall do so.
4A-1-10 Disorderly Conduct

No person shall be or become intoxicated or drunk; commit any disorderly, obscene, or indecent act; commit any act of nuisance; conduct or engage in any form of gambling; or violate any federal, state, or local laws on the airport property.

4A-1-11 Sanitary Actions

No person shall dispose of garbage, papers, refuse, or other material on airport property except in the receptacles provided for that purpose; nor use comfort station other than in a clean and sanitary manner; nor expectorate on the floors, walls, or other surfaces of any airport facility.

4A-1-12 Animals

A. No person may enter airport with a domestic or wild animal without written permission of the President, except:

1. Persons entering any part of the airport property other than the terminal buildings, air freight, or other restricted areas with a domestic animal that is kept restrained by a leash or is confined so as to be completely under control.

2. Persons entering the terminal building or air freight areas with a domestic animal that has to be transported by air and is confined in a suitable transportation container.

3. Blind or hearing-impaired persons entering the terminal or gate loading areas with a seeing eye or guide dog.

4A-1-13 Use of Roads and Walks

No person shall travel on the airport property other than on roads, walks, or places provided for the particular class of traffic.

4A-1-14 Hunting and Firearms

Hunting or the discharge of firearms on the airport property is prohibited unless permission has been obtained from the President.
4A-1-15  Photographs

No person shall take still, sound, or motion pictures for commercial use on airport property without the approval and/or permit from the President. A copy of such permit may be secured from the Airport Authority's Director of Communications & Marketing.

4A-1-16  Lost Articles

Finders of a lost article shall turn the same into the Airport Welcome Center or, if during other than normal working hours, to the airport police officer on duty. If the article is not claimed by its owner within sixty (60) days after it is deposited, it may be returned to the finder or otherwise disposed of in the discretion of the Authority.

4A-1-17  Preservation of Property

No person shall destroy, injure, deface, or disturb in any way any building, sign, equipment, marker, or other structure, tree, flower, lawn, or other property on the airport.

4A-1-18  Storage of Property and Equipment

A. Unless otherwise provided in a lease or other agreement, no person shall use any area of the airport for storage of property without the permission of the President.

B. No tenant or lessee on the airport property shall store or stock material or equipment in such a manner as to constitute a hazard to personnel, passengers of the carriers, or property.

4A-1-19  Abandonment of Property

No person shall abandon any personal property on the airport property nor leave such property temporarily unattended. Any personal property so abandoned or unattended shall be disposed of in the manner described by applicable laws or statutes.

4A-1-20  Airport Facility Damage

Any person damaging any airport property by negligence or intent or by operation of a vehicle or aircraft shall be cited as the facts warrant and be fully responsible for any costs required to repair or replace the damaged facility.
4A-1-21 Construction by Airport Tenants

A. Prior to any alteration, repair, and/or construction of leased buildings or ground surface, the airport tenant must submit a tenant improvement request to the Executive Vice President. A copy of this procedure may be obtained from the Airport Authority's Director of Properties.

B. All phases of construction must meet federal, state, local, and Airport Authority requirements.

4A-1-22 Signing by Airport Tenants

A. Any tenants planning a sign installation shall first obtain approval from the Executive Vice President of the Airport Authority pursuant to the tenant improvement procedure.

B. Prior to any construction of a sign or signs, the tenant must submit a tenant improvement request to the Executive Vice President. A copy of this procedure may be obtained from the Airport Authority's Director of Properties.

4A-1-23 Schedule of Charges

Charges for the use of airport property and related facilities will be as determined and established by the Airport Authority.

4A-1-24 Restricted Areas

A. No person shall enter any airport property area or building posted as being "closed to the public" with the exception of the following:

1. Persons assigned to duty therein under the authorization of an airport tenant and/or the President.

2. Persons authorized under contractual agreements with the Airport Authority.

3. Authorized representatives of the Federal Aviation Administration.

4. Persons engaged, or about to be engaged, or having been engaged, in the operation of any aircraft.

5. Passenger under appropriate supervision entering ramp operational areas for the purpose of enplaning or deplaning aircraft.
6. Police or fire personnel with equipment in case of an emergency.

B. Restricted areas at the Nashville International Airport are designated in the approved Airport Security Program (ASP) and required by the Federal Aviation Regulations, Part 107. These areas cover the following:

1. All persons authorized access to any air operations area must have an identification badge or be under escort of a properly badged airport employee.

2. The operator of each ground vehicle authorized access to any air operation area must display upon the vehicle visual identification (i.e., decal, sign, or parking tag) while operating in that area.

3. All persons upon entering the airline terminal passenger holdroom concourses must be screened, along with x-ray of their baggage and investigation of their personal items. Any exception to this rule will be as directed by appropriate Federal Aviation regulations.

4. All doors in the terminal sterile concourses that enter to a ramp air operational area must be kept locked and/or controlled.

5. All tenant organizations on the airport in which their leased areas access air operations areas shall be responsible for security in their respective area to ensure that doors, gates, service docks, etc. are locked or properly controlled so as to prevent unauthorized entry. In addition, all persons utilizing doors or gates to any restricted area (i.e., perimeter road gates) are required to observe the door or gate close so as to prevent unauthorized persons and/or vehicles from gaining access.

6. Each person entering the restricted areas in violation of security requirement is subject to be assessed a civil penalty (fine) by the Federal Aviation Administration (FAA) and/or the Airport Authority. This penalty (fine) will be assessed against the person committing the violation and/or respective airport tenant.

4A-1-25 Accident Reports

All persons involved in any accident, including aircraft or automobile, occurring on the airport property shall make a full report to the airport police officer on duty as soon after the accident as possible. When a written report of an aircraft accident is required by Federal Aviation Regulations, a copy of such report may be submitted in lieu of the report required above.
Emergency Conditions

A. Emergency conditions existing on the airport property will not mitigate or cancel any existing condition.

1. All persons, vehicles, and taxiing aircraft shall yield right-of-way to emergency equipment.

2. All persons shall move to areas so directed when an emergency exists in the terminal building.

Enforcement

The uniformed officers of the Airport Authority's Department of Public Safety and/or officers of creating municipalities are empowered to require compliance with these rules and regulations. No authority is either hereby expressed or implied, however, that would permit any individual other than the President to change, alter, or amend these rules and regulations. The President is authorized to interpret and construe these regulations wherever necessary, either by directives of general or specific application, and those interpretations and construction shall be deemed a part of the regulations and binding upon all persons.

ARTICLE II - AERONAUTICAL

Aircraft Regulations

All aeronautical activities at the airport and all flying of aircraft within the airport traffic area shall be governed by the Federal Aviation Administration.
Closing and Use of Airport

A. The President shall have the right at any time to close the airport in its entirety or any portion thereof to air traffic, to delay or restrict any flight or any portion thereof to any specified class of aircraft or to any individual or group when such actions are necessary and desirable to avoid endangering persons or property and to be consistent with the safe and proper operation of the airport. In the event the President believes the condition of the airport to be unsafe for landings and takeoffs or in violation of the rules, regulations, and standards of the Airport Certification Manual in accordance with Part 139 of the Federal Aviation Regulations, it shall be within authority of the President to issue, or cause to be issued, a NOTAM (Notice to Airmen) closing the airport or any portion thereof.

B. No aircraft shall be operated on the surface of any airport runway, taxiway, ramp, or aircraft parking and storage area in a careless or negligent manner or in disrespect of the rights and safety of others; or without due caution and at a speed likely to unreasonably endanger persons or property; or while the pilot or other persons aboard controlling any part of the operation thereof is under the influence of intoxicating liquor as defined as the minimum allowable blood alcohol content to be considered "intoxicated" by state and/or local laws or any narcotic or habit-forming drug; or if such aircraft is so constructed, equipped, or loaded as to endanger or to be likely to unreasonably endanger persons or property.

C. Prior notification from the President is required before landing and takeoff is permitted on the airport of aircraft with a total gross weight in excess of the following:

Nashville International Airport:

Aircraft with single wheels:
- Runway 2R-20L - 75,000 lbs.
- Runway 2L-20R - 100,000 lbs.
- Runway 13-31 - 75,000 lbs.
- Runway 2C-20C - 75,000 lbs.

Aircraft with dual wheels:
- Runway 2L-20R - 200,000 lbs.
- Runway 2R-20L - 209,500 lbs.
- Runway 13-31 - 175,000 lbs.
- Runway 2C-20C - 209,500 lbs.
Aircraft with
dual tandem wheels:
  Runway 2L-20R - 390,000 lbs.
  Runway 2R-20L - 350,000 lbs.
  Runway 13-31  - 250,000 lbs.
  Runway 2C-20C - 350,000 lbs.

John C. Tune Airport:

Aircraft with
single wheels:
  Runway 1-19  - 12,000 lbs.

Aircraft with
dual wheels:
  Runway 1-19  - 24,000 lbs.

D. No aircraft exceeding a gross weight of 12,500 pounds shall be permitted to make a
   180 degree turn on any asphalt runway or taxiway unless required to do so due to an
   operational necessity. The owner of an aircraft causing damage to the asphalt
   surface while executing an unauthorized 180 degree turn on a runway or taxiway on
   airport property shall be responsible for the cost of repair to the surface.

E. No aircraft shall fly over the Main Terminal Building

F. Except for aircraft with emergencies, no aircraft shall make multiple approaches,
   low approaches, practice approaches, and/or touch-and-go landings at Nashville
   International Airport without prior permission.

G. No turbojet aircraft training flights shall be permitted without prior notification of
   and approval from the President.

H. Turbojet aircraft shall be permitted to make overhead approaches only on Runway
   13/31. Turbojet aircraft overhead approaches to Runway 2R/20L shall be permitted
   only when traffic and/or weather dictates. The traffic pattern altitude shall be 2,100
   feet.

4A-1-30 Taxiing of Aircraft

A. No person shall taxi or tow an aircraft upon the aircraft movement area of the airport
   until they have received a clearance from the F.A.A. Air Traffic Control Tower.
   Also, no person shall taxi or tow an aircraft upon the ramp, approved parking space,
   or hangar area until they have ascertained that there will be no damage or collision
   with other aircraft, persons, or objects.
B. No person shall taxi an aircraft near buildings, parked aircraft, or equipment with inadequate brakes.

C. Aircraft awaiting takeoff shall stop short of the painted holding lines and in a position so as to have a direct view of aircraft approaching for landings. Aircraft are to hold at painted lines opposite "critical area" signs during IFR conditions and approach hold signs when conditions warrant.

D. Aircraft entering and departing the airline terminal ramp are to use taxiway leadoffs as directed by Federal Aviation Administration Control Tower.

E. Aircraft entering and departing leased ramp areas are to use taxiway leadoffs to the adjacent taxiway. Aircraft taxiing via ramp between leased areas is prohibited.

4A-1-31 Repair of Aircraft

A. No person shall repair any aircraft, engine or component of an aircraft, in any facility on airport property other than a facility specifically designed and built for such purpose. Minor adjustments and repairs may be performed on air carrier aircraft at gate positions on the terminal ramp when such repairs can be accomplished without inconvenience to other persons and when such adjustment is necessary to prevent a delayed departure. The designated area for maintenance by non-air carrier aircraft shall be marked and signed by the respective tenant who shall be responsible for advising all subleases and other users of this location. Persons conducting major maintenance in T-Hangar facilities must have prior approval in writing from the Vice President of Operations.

B. All persons engaged in the maintenance, repair, and servicing of aircraft shall do so in accordance with the rules and regulations of the Federal Aviation Administration, National Board of Fire Underwriters, U.S. Department of Labor Occupational Safety and Health Act, Airport Authority, and other governmental agencies with jurisdiction.

4A-1-32 Engine Run-Up

A. No person shall start or run any engine on an aircraft unless a competent person is in the aircraft attending the engine controls. Chocks shall always be placed in front of the aircraft wheels before starting the engine unless the aircraft is provided with adequate parking brakes.
B. Aircraft shall not perform engine run-up or prolonged test operations in any area that would result in a hazard or nuisance to other aircraft, persons, or property, and in no case at any terminal gate position. At no time shall engines be run-up for test or maintenance purposes between the hours of 11:00 p.m. and 6:00 a.m. without prior approval by the President and at a designated location on the airport.

C. No person shall start an engine of an aircraft while it is in a hangar or enclosed space.

4A-1-33 Disabled Aircraft

A. The owner, or representative, i.e., pilot or operator, shall be responsible for the prompt removal of aircraft wrecked or damaged on the airport aircraft movement areas as reasonably directed by the President after such aircraft has been officially released by National Transportation Safety Board or Federal Aviation Administration Flight Standards District Office representatives. In case an aircraft becomes disabled while on the aircraft movement area due to a flat tire, engine failure, etc., the owner or representative shall arrange for the immediate removal of the aircraft by an aviation service on the airport. In case the owner or representative fails to immediately remove the wrecked, damaged, or disabled aircraft, such may be removed by order of the President at the owner's or representative's expense without liability for damage which may result in the course of or after such removal.

B. The owner of unsightly "junk," non-aviation related materials, or unairworthy aircraft parked in other than closed hangars shall be responsible for the removal of same within ninety (90) days or sooner if in the opinion of the President such aircraft creates an image detrimental to the appearance of the airport and aviation.

4A-1-34 Parking of Aircraft

A. No person shall park aircraft in any area on airport property other than as prescribed by the President.

B. Aircraft parked on areas of leased airport property shall be under the lessee's control and liability.

4A-1-35 Helicopter Operations Rules

A. No persons shall park a helicopter in any area on the airport property other than as prescribed by the President.
B. Helicopter aircraft arriving and departing the airport shall use that portion of the aircraft movement area or designated helicopter clear areas as directed by the F.A.A. Air Traffic Control Tower.

C. Helicopter aircraft shall avoid taxiing over or parking in close proximity to fixed wing aircraft.

D. During landings and takeoffs, helicopters shall not pass over any airport buildings, structures, automobile parking area, or passenger concourses.

**ARTICLE III - VEHICLE OPERATIONS**

4A-1-36 Licensing and Registration

A. Motor vehicle operation on airport property shall be governed by the provisions of the Metropolitan Traffic and Parking Commission, Tennessee Code Annotated, as amended, Code of Laws of the Metropolitan Government, relevant private acts, and such regulations as promulgated from time to time by the Airport Authority.

B. The operator of each ground vehicle authorized access to any air operation area must possess a Nashville International Airport AOA driver's permit. All personnel will be required to attend a driver training course conducted by the Airport Authority Department of Public Safety, airfield driving course conducted by the Airport Authority Operations Division, and provide a Certificate of Insurance as specified by the Airport Authority prior to the issuance of the permits.

C. Motor vehicles with axle load exceeding 42,500 pounds are not permitted upon aircraft parking areas, service roads, or perimeter roads without approval of the President.

4A-1-37 Rules and Regulations

A. Vehicle Operations

1. No motorized equipment shall be operated on the aircraft parking ramps, the aircraft movement area, or airport perimeter roads except:

   a. By persons assigned duty thereon,
b. By persons authorized by the President,

c. By persons escorted by Department of Public Safety vehicle.

2. No vehicle shall be allowed to enter upon the aircraft movement area either
day or night unless equipped with a radio with two-way communications
with the F.A.A. Control Tower or escorted by a vehicle so equipped. No
vehicle may enter the aircraft movement area until clearance has been given
by the control tower. It is the responsibility of all vehicle operators to be
conversant with the standard airport light signals regardless of whether
vehicle is radio equipped. (In the absence of a control tower, the assigned
airport supervisor may grant right to enter aircraft movement areas.)

3. Operators of motorized equipment shall operate such equipment with
extreme caution. The following speed limits will be strictly enforced, unless
otherwise indicated on signs posted and maintained by the Airport
Authority:

a. Aircraft Parking Areas - 15 mph

b. Baggage Claim Drive - 10 mph

c. Terminal Service Drive - 10 mph

d. Perimeter Roads - 30 mph

e. Terminal Passenger Loading Ramps - 15 mph

The maximum baggage or freight cart train shall consist of one (1) tug and
four (4) tandem carts.

4. No person shall operate any motorized vehicle upon any area of the airport if
such vehicle with or without towed equipment is so constructed, equipped,
or loaded so as to be a danger or is likely to endanger persons or property.
All persons riding in any motorized vehicle shall be seated in seats
permanently affixed to the vehicle.

5. All motorized vehicles while operating upon an aircraft ramp area shall pass
to the rear of taxiing aircraft and shall not be driven between a parked
aircraft and its loading gate while enplaning or deplaning activities are in
effect.

6. Vehicles will yield right-of-way to all aircraft.
7. All vehicles utilizing gates which access the air operations area (AOA), including perimeter and service roads, shall wait for the gate to close before proceeding. Entry by unauthorized vehicles into these areas will be promptly reported to the Department of Public Safety.

B. Airport Roadways

Motor vehicles shall be operated by a licensed driver in strict compliance with posted stop, yield, pedestrian, parking, road direction, road height clearance, and speed limit traffic signs.

C. Repair of Motor Vehicles

No person shall clean or make any repairs to motor vehicles anywhere on the airport property other than in designated shop areas except minor repairs necessary to remove such motor vehicles from the airport property, nor shall any person move, interfere with, or tamper with any motor vehicle part, instrument or tool thereof without permission of the owner or satisfactory evidence of the right to do so duly presented to the President.

D. Vehicle Parking

1. No person shall park a motor vehicle for loading or unloading, or any other purpose on the airport property other than in the manner prescribed by signs, lines, or other means.

2. No person shall park a motor vehicle in an area requiring payment for parking thereon without paying the required parking fee; nor outside a designated parking space; nor in a manner so as to obstruct roadways; nor in aircraft parking areas; nor in grass areas or other areas not designated for parking.

3. Employees of organizations or agencies having tenancy on airport property may park private vehicles in the employee parking lots as designated by the President. Only those vehicles bearing an authorized parking decal/parking tag properly affixed to the rear bumper/rear view mirror shall be allowed to park in the employee lots. (An exception will be the Temporary Permit issued by the Operations Division). Registration of vehicles for decal/parking tag shall be made with the Department of Public Safety, and the fees for parking agreements established by the Airport Authority will prevail. Registration of vehicle and issuance of decal/parking tag will be renewed on a yearly basis.

4. No person shall abandon any motor vehicle on airport property.
5. The President shall have the authority to tow or otherwise move vehicles which are parked by their owners or operators on the airport property in violation of the regulations of the Authority, state or local laws, or regulations at the operator's expense and without liability for damage which may result in the course of such moving.

E. Commercial Ground Transportation Operators are Airport Limousines, Other Limousines, Sightseeing Vehicles, Off-Airport Rental Car Vehicles, Motel/Hotel Transportation Corporate Vehicles, Off-Airport Parking Vehicles, Special Event Transporters, Taxicabs, Public Transit System, and Courier Package Services.

Any Commercial Ground Transportation Operator operating from the airport must have a Ground Transportation Permit with the Airport Authority as outlined in the Commercial Ground Transportation Policy. Such operations are limited to the terms and conditions set forth in the Commercial Ground Transportation Policy, which is incorporated herein by reference in its entirety.

F. Procedure in Case of Accidents

The driver of any vehicle involved in an accident on the airport which results in injury to any person or damage to any vehicle or property shall immediately stop such vehicle at the scene of the accident and report such accident to the Department of Public Safety or to the Metropolitan Police Department in which the airport is located. The operator of such vehicle, within a reasonable time after the occurrence, shall make other reports as may be required by and in accordance with federal, state, and local laws and regulations.

**ARTICLE IV - GENERAL SAFETY**

4A-1-38 **Observance and Adherence of Safety Procedures**

All persons in any way using the airport property and/or its facilities shall exercise the utmost care to guard against fire and/or injury to persons or property.

4A-1-39 **Fueling Operations**

A. Each person except air carriers operating under FAR Part 121 or FAA Part 135 engaged in fueling or defueling on airport property shall do so in accordance with FAR Part 139 Airport Authority rules and regulations and have necessary permits/licenses as may be required. Each person shall be subject to a fire safety inspection of the fuel farm/storage area and mobile fuelers.
B. No person may fuel or defuel an aircraft on airport property while:

1. Its engine is running or the engine is being warmed by applying external heat.

2. It is in a hangar or enclosed space.

3. Passengers are in the aircraft, unless a passenger loading ramp is in place at the cabin door; the door is open; and a cabin attendant is at or near the door. Medivac aircraft are allowed to fuel with passengers on the aircraft with prior approval from the Airport Authority.

C. No person may start the engine of an aircraft on airport property if there is any gasoline or other volatile flammable liquids on the ground underneath it.

D. No person may operate a high frequency radio transmitter or receiver or switch electrical appliances on or off in an aircraft on airport property while it is being fueled or defueled.

E. During the fueling of an aircraft on airport property, the dispensing apparatus and the aircraft must be bonded in accordance with current safety standards.

F. Each person engaged in fueling or defueling on airport property shall exercise care to prevent the overflow of fuel and must have readily accessible adequate fire extinguishers and absorbent materials.

G. During the fueling and defueling of an aircraft on airport property, no persons may smoke or use any materials that are likely to cause a spark or be a source of ignition. Smoking is prohibited on all aircraft parking areas.

H. Each hose, funnel, or appurtenance used in fueling or defueling an aircraft on airport property must be maintained in a safe, sound, and non-leaking condition and must be properly grounded to prevent ignition of volatile liquids.

I. Fire extinguishing equipment must be readily available during fueling and defueling operations.
J. Fueling vehicles should be parked parallel to or heading away from the aircraft wing leading edge, so it may be moved away quickly in the event of an emergency. In positioning for refueling, the operator of the vehicle must make a complete stop at 20 feet and then be directed by another person to not less than 10 feet from the aircraft. Corporate policies more stringent than the above and/or an approved FAA fueling procedure may be applied.

4A-1-40 Spillage

A. In the event of spillage or dripping of petroleum products, or any material on airport property which may cause a hazardous condition detrimental to the ground or pavement surface, cause harm to the environment, or create an unsightly condition; the same shall be removed immediately. The removal shall be in accordance with United States Environmental Agency standards, the Airport Authority Spill Prevention Control and Countermeasure Plan and Emergency Response Procedure. The responsibility for removal of such spillage or drippings shall be assumed by the operator of the equipment causing the same or by the tenant responsible for the deposit thereof.

B. No fuel, grease, oil, flammable liquids, or contaminants of any kind shall be allowed to flow or be placed in any sewer or drainage system on the airport.

C. Owners and operators of fueling facilities may be required to prepare and maintain an approved Spill Prevention Control and Countermeasure Plan (SPCC Plan). The Federal Clean Water Act of 1977, amendments of 1987, the Oil Pollution Act of 1990, and 40 Code of Federal Regulations, Part 112, Oil Pollution Prevention, require preparation of a plan for certain storage capacity facilities. The Authority may request copies of the plan and updates to the plan. Owners and operators of these regulated facilities must operate as specified in Paragraph 4A-1-5-C.

4A-1-41 General Housekeeping

A. All persons occupying space of the Airport Authority shall keep the space allotted to them policed and free of rubbish and accumulation of any such material. Only approved boxes, crates, paint or varnish cans, bottles or containers shall be stored in airport buildings or hangars.

B. All floors shall be kept clean and free from fuel and oil. The use of volatile or flammable solvents for cleaning floors is prohibited.
C. Approved trash receptacles shall be emptied on a timely basis as needs dictate; drip pans shall be placed under engines and kept clean and maintained in a safe manner. An overall general appearance and cleanliness shall prevail throughout the airport complex.

D. All tenants with access to the air operations area shall insure any debris which has the potential to create FOD (foreign object damage) is immediately removed from the area or if unable to do so, notify the Airport Authority's Department of Public Safety.